

**BALTIMORE COUNTY PUBLIC SCHOOLS**  
**2020-2021 TABCO Negotiations**  
**TENTATIVE AGREEMENT**

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This tentative agreement is contingent upon the funding by the Baltimore County Council of the addition of fifteen (15) minutes to the student day.

**ARTICLE X - Teaching Conditions**

**Preparation, Planning, and Duty-free Lunch**

**10.13.3 ALL EDUCATORS AS DEFINED IN THE BARGAINING UNIT WILL HAVE A MINIMUM OF THREE HUNDRED TWENTY-FIVE (325) UNASSIGNED MINUTES PER WEEK FOR PREPARATION AND PLANNING. EVERY REASONABLE EFFORT WILL BE MADE TO ASSURE THAT SUCH PERIODS ARE NOT LESS THAN FORTY-FIVE (45) MINUTES IN DURATION.**

**THE SUPERVISOR/ADMINISTRATOR SHALL PROVIDE PLANNING TIME EACH DAY.**

**PREPARATION AND PLANNING TIME DOES NOT INCLUDE THE THIRTY (30) MINUTES DUTY FREE LUNCH OR THE FIFTEEN (15) MINUTES BEFORE THE TIME FOR STARTING SCHEDULED ACTIVITIES FOR STUDENTS OR THE FIFTEEN (15) MINUTES AFTER THE DISMISSAL TIME FOR REGULARLY SCHEDULED STUDENTS.** [~~Educators in secondary schools shall have at least five (5) unassigned periods per week for preparation and planning with the objective of providing at least one per day. This is assuming a 35 period week. If the secondary school week is other than 35 periods, a minimum of two hundred fifty (250) minutes of preparation time will be provided with every reasonable effort being made to assure that such periods are no less than fifty (50) minutes in duration. Preparation time does not include the thirty (30) minutes duty free lunch or the fifteen (15) minutes before the time for starting scheduled activities for students or the fifteen (15) minutes after the time for dismissing regularly scheduled students.~~]

**10.13.4** [~~Educators in elementary schools shall have a minimum of two hundred fifty (250) unassigned minutes per week to use for preparation and planning, with every reasonable effort being made to assure that such periods are no less than twenty five (25) minutes in duration. This does not include before and after school time or the duty free lunch. When the organization of a school permits, the supervisor/administrator shall provide planning time each day.~~]

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**10.13.5** Whenever the organization of the school and staffing patterns permit, supervisors/administrators may provide additional time beyond the **325** [250] unassigned minutes per week. This time may be utilized for preparation and planning, grade level planning, vertical team meetings and other group meetings with educators and/or supervisors/administrators for instructional planning purposes, data analysis, co-planning between resource staff and general educators, special education case management, professional development activities and for other professional responsibilities and duties as allowed or assigned by the supervisor/administrator. This additional time may be allotted on a differentiated basis depending upon individual educator assignments and/or schedules. To address unusual situations, the supervisor/administrator reserves the right to switch a planning period with a duty period.

#### **RENUMBER SUBSEQUENT ARTICLES**