

ONE CALL, THAT'S ALL

BCPS Substitute Call In System Requirements for Teachers

Teachers **CANNOT** be required to call the school office, administrators or department chairs when they are out. You are **ONLY** required to call into SEMS or go online to SEMS to code your absence. Principals have access to the SEMS report showing who will be out 24 hours a day, 7 days a week. BCPS instituted the SEMS to eliminate the many calls teachers have to make when they are out and the many calls administrators and school staff have to receive.

If the staff in your building is being required to call SEMS *and* additional personnel, please call your TABCO UniServ Director immediately so this can be corrected. Or print this page and give to your principal.